



BARBADOS ASSOCIATION OF OFFICE PROFESSIONALS

a member of the Caribbean Association of Administrative Professionals (CAAP)

APPLICATION FOR MEMBERSHIP

MEMBERSHIP CRITERIA

To be eligible for membership within the Barbados Association of Office Professionals (BAOP), individuals must:

- *be of unquestionable character and integrity,*
- *possess Secretarial/Administrative Professional (AP) training*
- *have at least two (2) years of continuous Secretarial/AP experience*

Prospective members are encouraged to attend the Association's meetings which are held on the **first Saturday** of the months of **January to June** and **August to November** of each year.

PERSONAL DATA					
First Name:		Last Name:			
Marital Status: (please tick appropriate box)		Miss	Mrs.	Ms.	Mr.
Date of Birth: (d/m/y)					
Home Address:					
Telephone No.:	Home	Work	Cell		
E-mail:					
EDUCATION & QUALIFICATIONS					
Schools/Institutions Attended:					
Qualifications Achieved:					
INTERESTS & SKILLS					
CURRENT EMPLOYMENT					
Job Title:					
Employer:					
Employer's Address:					
Name of Executive/Supervisor:					

Executive's Title:			
Period of Employment:	From:	To:	
Type of business in which your organisation is engaged:			
PREVIOUS EMPLOYMENT			
Job Title:			
Employer:			
Employer's Address:			
Name of Executive/Supervisor:			
Period of Employment:	From:	To:	
<p>I believe that I meet the criteria for membership of the Barbados Association of Office Professionals and I hereby make application for such membership for an initial period commencing when this application is accepted and ending on 31 May following that date.</p> <p>I understand that the renewal of membership is on an annual basis, contingent on payment of an annual membership fee of \$175.00 paid no later than 30 December, and that a penalty is levied for the late receipt of fees.</p>			
Date:			
Signature of Applicant:			

FOR OFFICIAL USE ONLY			
Comments and recommendations (Membership Chairperson)			
MEMBERSHIP CATEGORY <i>(Tick appropriate box)</i>			
Professional	Honorary	Corporate	Associate
BOARD OF DIRECTORS APPROVAL			
President:			
President-Elect			
Date:			

Please return completed form to baopmembership@gmail.com or P. O. Box 622, Bridgetown, Barbados